



# Department of Homeland Security Issues New I-9 Form - Now in Effect

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The new, revised Form I-9, Employment Eligibility Verification, is now available. Employers should begin using this new form immediately, including when reverifying documents for employees (e.g., updating due to name change, confirming new I-94 or EAD expiration date, etc.). However, the new I-9 does not need to be completed for existing employees who already have a completed Form I-9 on file.

There is a 60-day grace period – thus, employers may continue to use the old I-9 forms for the next 60 days, or until May 7, 2013. Failure to use the correct Form I-9 after May 7, 2013 may result in fines and penalties.

If you use an electronic I-9 system, confirm with your vendor to ensure they are incorporating the new Form I-9 into their system.